



MAM WOMEN'S ENGINEERING COLLEGE

(Formerly Krishnaveni Engineering College for Women)

KESANUPALLI :: NARASARAOPET

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)

Phone: +91 – 9848498714, 9966306061, web: www.mamw.org

MAMW/ADM/123/IQAC

Date: 20/06/2024

C I R C U L A R

All the HODs concerned are hereby informed to attend the meeting on 20-06-2024 (Thursday) at 3:00 PM, in board room.

Agenda:

- Formation of New IQAC committee for A.Y 2024-25

Copy to:
All HODs


PRINCIPAL

Principal
MAM WOMEN'S ENGINEERING COLLEGE
Kesanupalli, Narasaraopet.



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MAMW/ADM/123/IQAC

Date: 21/06/2025

CIRCULAR

This is to inform to all the HODs and staff members that IQAC constituted with the following members for the A.Y 2024-25.

S. No.	Name	Designation
1	Sri M.R. Seshagiri Rao	Management Member (Chairman)
2	Smt. D. Sravya	Management Member (Director)
3	Dr. S. Rama Rao	Chairperson (Principal) <i>Rama</i>
4	Prof. J. Ravisankar	Coordinator (ECE HOD)
5	Smt. M. Radhika	Member (CSE HOD)
6	Smt. M. Sitara	Member (MBA HOD)
7	Mr. Ch. Naveen	Member (AI HOD)
8	Mr. P. Phani Babu	Member (H&S HOD)
9	Mr. YVR. Pavan Kumar	A.O.
10	Smt. B. Lalitha	Office Supdt.
11	Mr. K. Nasaraiah	Nominee – Industrialist
12	Mr. N. Venkateswarlu	Nominee – Local Society
13	Ms. M. Swathi	Nominee – Alumni
14	Ms. Kota Deepthi	Nominee - Student

Submitted to: 1) The Chairman for information

Copy to : 2) HODs

3) The Members

Rama
PRINCIPAL

Principal

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MAMW/ADM/123/IQAC

Date: 25/06/2024

CIRCULAR

Minutes of the 1st IQAC meeting held on 25-06-2024

Members Presented:

S. No.	Name	Designation	Signature
1	Sri M.R. Seshagiri Rao	Management Member (Chairman)	
2	Smt. D. Sravya	Management Member (Director)	
3	Dr. S. Rama Rao	Chairperson (Principal)	
4	Prof. J. Ravisankar	Coordinator (ECE HOD)	
5	Smt. M. Radhika	Member (CSE HOD)	
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Principal

MAM WOMEN'S ENGINEERING COLLEGE
Kesanupalli, Narasaraopet.

S. No.	SUBJECT	RESOLUTION																																													
1	Welcome	Our Principal, Chairman IQAC welcomed the gathering consisting of the members of newly constituted IQAC.																																													
2	Composition of IQAC	<p>The IQAC members are chosen based on the NAAC guidelines. The composition of IQAC is</p> <table border="1"> <thead> <tr> <th>S. No</th><th>Name</th><th>Designation</th></tr> </thead> <tbody> <tr> <td>1</td><td>Sri M.R. Seshagiri Rao</td><td>Management Member (Chairman)</td></tr> <tr> <td>2</td><td>Smt. D. Sravya</td><td>Management Member (Director)</td></tr> <tr> <td>3</td><td>Dr. S. Rama Rao</td><td>Chairperson (Principal)</td></tr> <tr> <td>4</td><td>Prof. J. Ravisankar</td><td>Coordinator (ECE HOD)</td></tr> <tr> <td>5</td><td>Smt. M. Radhika</td><td>Member (CSE HOD)</td></tr> <tr> <td>6</td><td>Smt. M. Sitara</td><td>Member (MBA HOD)</td></tr> <tr> <td>7</td><td>Mr. Ch. Naveen</td><td>Member (AI HOD)</td></tr> <tr> <td>8</td><td>Mr. P. Phani Babu</td><td>Member (H&S HOD)</td></tr> <tr> <td>9</td><td>Mr. YVR. Pavan Kumar</td><td>A.O</td></tr> <tr> <td>10</td><td>Smt. B. Lalitha</td><td>Office Supdt.</td></tr> <tr> <td>11</td><td>Mr. K. Nasaraiah</td><td>Nominee Industrialist</td></tr> <tr> <td>12</td><td>Mr. N. Venkateswarlu</td><td>Nominee – Local Society</td></tr> <tr> <td>13</td><td>Ms. M. Swathi</td><td>Nominee – Alumni</td></tr> <tr> <td>14</td><td>Ms. Kota Deepthi</td><td>Nominee - Student</td></tr> </tbody> </table>	S. No	Name	Designation	1	Sri M.R. Seshagiri Rao	Management Member (Chairman)	2	Smt. D. Sravya	Management Member (Director)	3	Dr. S. Rama Rao	Chairperson (Principal)	4	Prof. J. Ravisankar	Coordinator (ECE HOD)	5	Smt. M. Radhika	Member (CSE HOD)	6	Smt. M. Sitara	Member (MBA HOD)	7	Mr. Ch. Naveen	Member (AI HOD)	8	Mr. P. Phani Babu	Member (H&S HOD)	9	Mr. YVR. Pavan Kumar	A.O	10	Smt. B. Lalitha	Office Supdt.	11	Mr. K. Nasaraiah	Nominee Industrialist	12	Mr. N. Venkateswarlu	Nominee – Local Society	13	Ms. M. Swathi	Nominee – Alumni	14	Ms. Kota Deepthi	Nominee - Student
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3	Presentation on IQAC	<p>The Chairman of IQAC presented the objectives of IQAC as</p> <ol style="list-style-type: none"> 1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. 2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. <p>The IQAC Chairman presented the functions of IQAC.</p> <ol style="list-style-type: none"> 1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution. 2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process 3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes 4. Dissemination of information on various quality parameters of higher education 																																													

Rama
Principal

		<ol style="list-style-type: none"> 5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles 6. Documentation of the various programmes/activities leading to quality improvement; 7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices 8. Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality 9. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC <p>The IQAC Chairman presented the IQAC Benefits.</p> <ol style="list-style-type: none"> 1. Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement 2. Ensure internalization of the quality culture Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices. 3. Provide a sound basis for decision-making to improve institutional functioning. 4. Act as a dynamic system for quality changes. 5. Build an organized methodology of documentation and internal communication. <p>The Chairman also listed the requirements of IQAC.</p> <ol style="list-style-type: none"> 1. Computers with Printer. 2. Separate Room. 3. Secretarial Assistance.
4	Action Plan for the year	<p>To improve the student performance in academic and Placement activities.</p> <p>To improve the quality of research by faculty and students and innovation.</p>
5	Committees Constituted to assess the progress to attain quality in teaching.	<p>Various committees are constituted. They will continuously monitor and help in preparing the AQAR. The Committees and the conveners are</p> <p>College Academic Committee: Result analysis: Mr. B. Phani Babu, Examination Cell Incharge Training of Faculty: Dr. S. Rama Rao Industry Institute Interaction: Prof. J. Ravisankar Training and Placement: Prof. J. Ravisankar</p>
6	Vote of Thanks	<p>The IQAC coordinator proposed vote of thanks. He also informed the date for the next meeting as Dec 1st 2024.</p>


Principal